

BUSINESS CLEARANCE MEMORANDUM*(Original to be returned to initiating contracting office)*

Clearance No.:

PR No.:

ACTIVITY:

DATE:

Type of Procurement (Check one):

☐ Sealed Bidding☐ Full and Open Competition☐ Negotiated under 10 U.S.C. 2304(b) ☐ ^{1,2} A-C☐ Negotiated under 10 U.S.C. 2304(c) ☐ ¹⁻⁷☐ Negotiated Pursuant to Changes Clause

Type of Contract(s)

Clearance Total:

\$

Clearance

A. ☐ Pre-negotiation☐ Post-negotiation☐ Letter ContractB. ☐ Authority to Contract☐ Authority to Establish

Final Price

C. ☐ Competitive☐ Noncompetitive☐ 8(a)☐ FMS

Contractor(s):

Name

Address (City, State)

Contract No.(s)

Program

Description of Supplies/Services

Pricing Structure *(If CPAF indicate base and award fee)*

Pre-Negotiation

Post-Negotiation

Cost (Excl. COM)

Cost of Money

Total Cost

Fee/Profit (%)

Base Fee (%)

Award Fee (%)

Total

Ceiling Price (%)

Sharing Arrangement:

Delivery or Period of Performance

To Commence

To Finish

Contact Points for this Document

Contract Specialist/Negotiator

Phone (Com)

(A/V)

Technical

Phone (Com)

(A/V)

BUSINESS CLEARANCE MEMORANDUM

Clearance No.:

(Signature page - additional pages attached set forth facts)

Clearance Recommendation:

Clearance:

Contracting
Officer

Date

A/V _____
Com _____

Chief or Deputy

Date

A/V _____
Com _____

Contract Shop

(Reserved for Approving Official i.a.w. NARSUP 1.690-2(b) (1))

☐ Unconditional Approval

☐ Conditional Approval

☐ Not Approval

(sig) _____

Date _____

Conditions (if applicable):